Sarvasiddhanta Education Society's

SwaminarayanSiddhanta Institute of Technology

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University Nagpur-Katol Highway Road, Khapri (Kothe), Tal: Kalmeshwar, Nagpur, Maharastra-441501



6.2.2: Institution implements e-governance in its operation:

INDEX

Sr. No.	Sample Particular	Page No.
1	Screen shot of user interfaces of each module	1 to 9
2	Institutional expenditure statement	10 to 12
3	Policy document on e-governance	13 to 16
4	Bills for expenditure on implantation of e-governance	17 to 20

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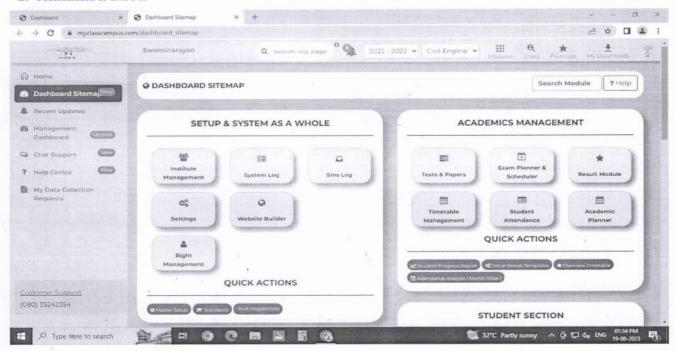


6.2.2: Institution implements e-governance in its operation:

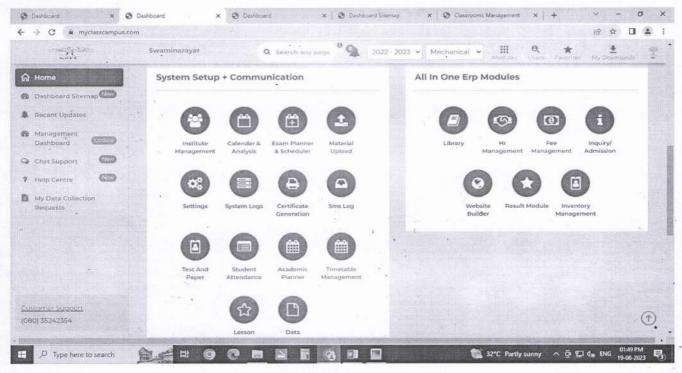
1. RESPONSE: - The e-governance module is live module and it is very difficult to take screenshot with the name of HEI, as name of HEI is continuously scrolling, so some keywords in the name of HEI are appearing in the screenshot.

Screenshots of user interfaces of each module

1. Administration



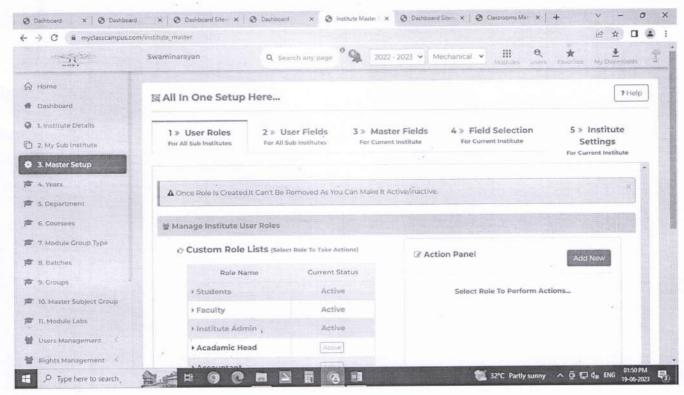
Dashboard



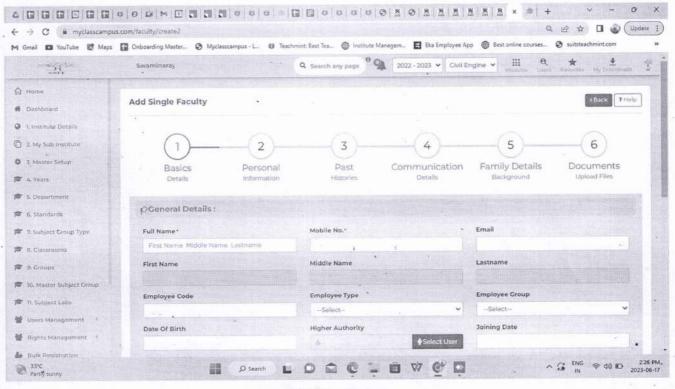
Main page



Principal
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur-441501



Master Entry



Kalmeshwar Dist. Nagpur A41501

Add Employee

Swaminarayan Siddhanta Institute of Technology, Kalmeshwar, Dist. Nagpur-441501

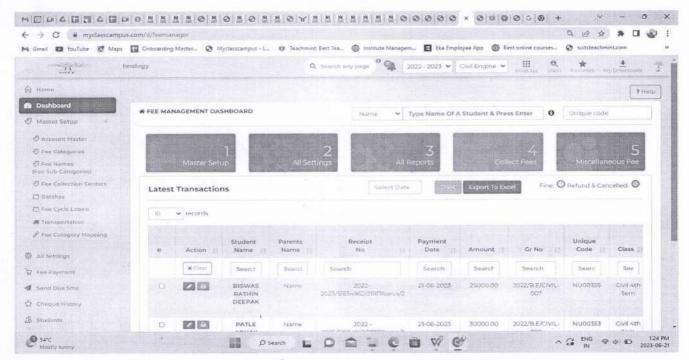


Faculty details

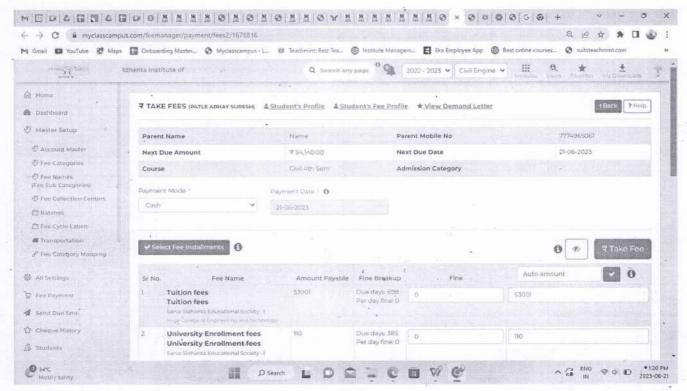


Principal
Swaminarayan Siddhanta Institute
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Dist. Nagpur-441501

2. Finance and Accounts

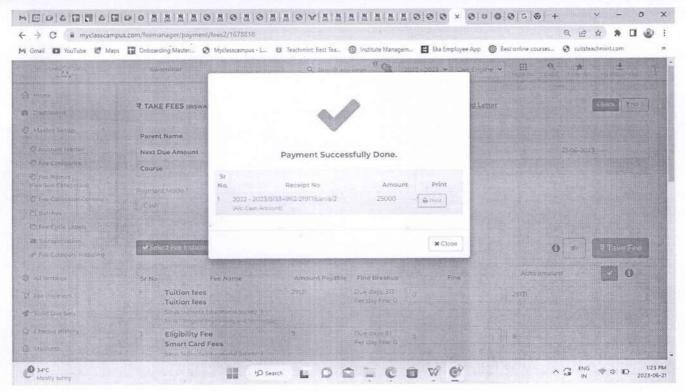


Fee Management Dashboard

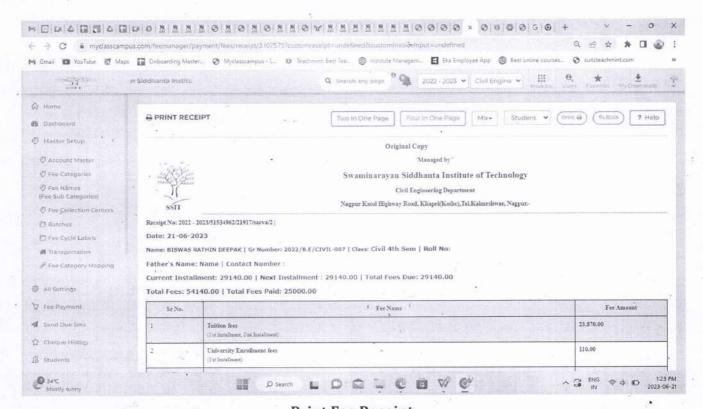


Fee details





Payment done

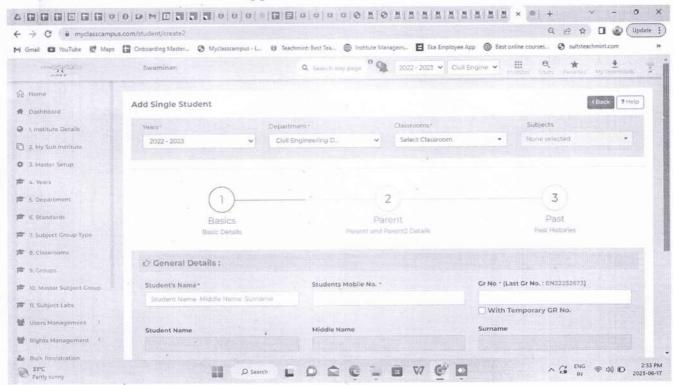


Print Fee Receipt

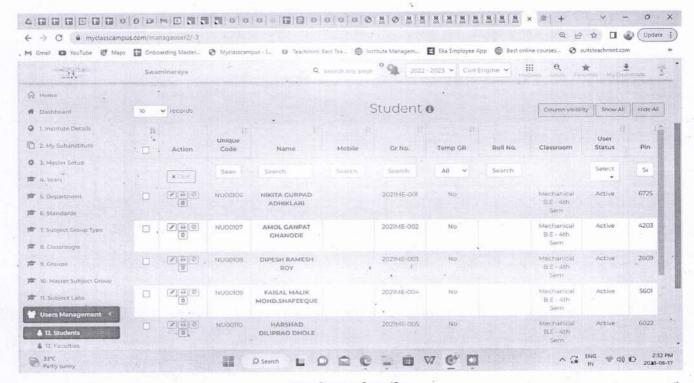


Swaminarayan Siddhanta Institute of Technology, Kalmeshwar, Dist. Nagpur-441501

3. Student Admission and Support



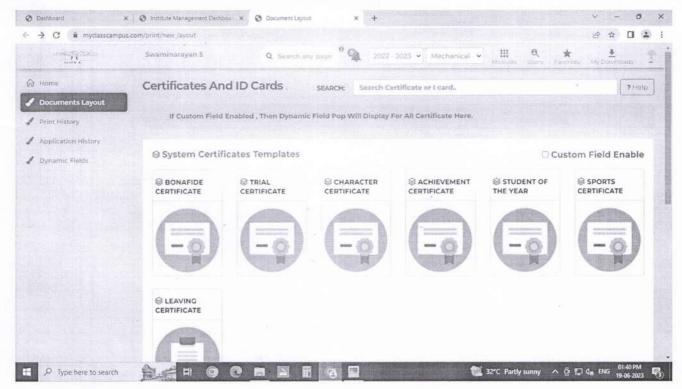
Add students



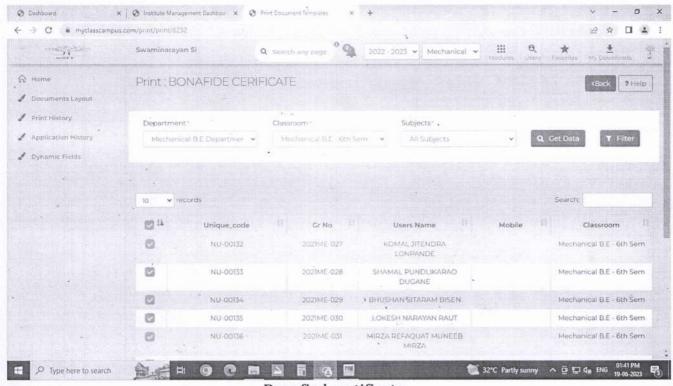
Students details



Principal
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Dist. Nagpur-441501



Students certificate

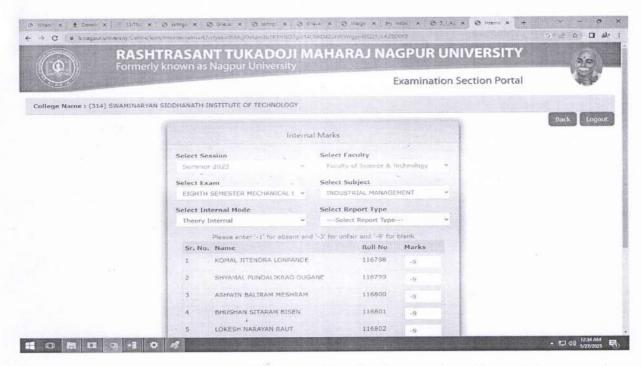


Bonafied certificate

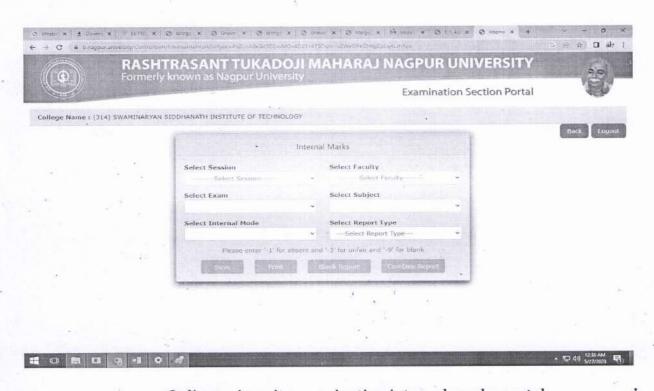


Principal
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Dist. Nagpur-441501

4. Examination



Online university examination internal marks portal



Online university examination internal marks portal



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6.2.2: Institution implements e-governance in its operation:

2. RESPONSE:-The separate head on expenditure for e-governance is not appearing in the audited statement, however this expense is covered under head of maintenance of lab equipment which is highlighted in audited statement.

AUDIT REPORT (2021-22)



Scanned with CamScanner

Swaminarayan Siddhanta Institute of Technology
(Run by Saravasiddhanta Education Society)
(Division - BE)

Profit & Loss A/c 1-Apr-21 to 31-Mar-22

Particulars	Amount 1-Apr-21 to 31-Mar-22		Particulars	Amount 1-Apr-21 to 31-Mar-22	
Indirect Expenses			Direct Incomes		
Advertisement	45,532.00		Tuition Fees	2,18,61,602.00	
AICTE Fees	70,000.00		Bus Charges Received	7,49,300.00	0.00 10.000
Bank Comm & Charges	21,293.82		Das Charges Received	7,49,300.00	2,26,10,902.0
Computer Repairs & Maintenance	48,080.00		Indirect Incomes		
Diesel For Generator	1,25,450.00		Bank Interest	27,390.00	
Electricity Exp.	9,29,535.00		Misc. Fees Recovered	28.801.00	
Eligibility & Enrollment Fees	48,610.00	1.6	FDR Interest	64,071.00	
Exam Expenses	4,08,750.00		Other Income	41,498.00	
Fra Shicshan Shulk Fees	83,076.00		Addmission Form Sale	35,100.00	1,96,860.00
Festival Expenses	1,18,245.00		- This is a second of the seco	50,100.50	1,50,000.00
Grampanchayat Tax	13,480.00		1		
Guest Lecture Expenses	1,26,300.00			1	
Insurance	72,922.00				1
Internet	2,94,698.00				
Journals (Library)	13,570.00				
Legal & Consultancy Services	1,39,950.00				
News Paper & Periodicals	54,240.00				
Office & Misc. Exp.	1,32,646.61	34			
Office Rent	1,23,370.00				
Petrol & Diesel	3,58,695.00				
Practical Exam Expenses	78,418.00				
Printing & Stationery	85,900.00				
Processing Fees NAC	1,20,000.00			-	PANPALLA
Professional Charges	71,575.00				13/
Remuneration	20,00,000.00				FRM-145463:1



Principal

Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur-441501

Total		2,28,07,762.00	Total	2,28,07,762.0
Surplus During the Year		-27,22,072.86		
Depreciation		66,31,238.43		
Audit Fees	57,000.00	1,88,98,596.43		- 142
Uni. Affilation Fees	41,000.00			
Telephone & Mobile Exp.	17,309.00			
Security Charges	2,20,000.00			
PF Admin Charges	12,600.00			i iti
PF Contibution (Employer)	1,51,200.00			
Sweeping and Cleaning Expenses	2,30,505.00			
Staff Welfare Expenses	55,542.00			
Salary (Teaching)	1,02,22,372.00			
Salary (Non Teaching)	17,93,696.00			3 3
Sports Expenses	7,055.00			
Repair & Maintenance to Lab Equipment	73,242.00	7		
Repair & Maintenance For Building	32,500,00 54,419.00			
Repair & Maintenance (Generator)	3,45,820.00			

Following documents have been prepared on the basis of data and information provided by assessee.

CHAIRPPANENT

Sarvasiddhanta Education Society Asiddhanta Education Society NAGPUR

Treasurer

For Vidit Panpalia & Co. Chartered Accountants

CA Vidit Panpalia Mem. No.- 166205



SwaminarayanSiddhanta Institute of Technology

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University Nagpur-Katol Highway Road, Khapri (Kothe), Tal: Kalmeshwar, Nagpur, Maharastra-441501



- **6.2.2:** Institution implements e-governance in its operation:
- 5. RESPONSE: -

E-Governance Policy

Sarvasiddhanta Education Society's

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E-GOVERNANCE POLICY

Swaminarayan Siddhanta Institute of technology has designed e- governance policy, with primary objective to implement efficient e-governance system in various interactions and services of the institution. This policy would help in achieving efficiency in various operational instructions in an integrated manner in order to enable transparency, clarity in different functionalities pertaining to student admission and support, administration, Examinations, Finance -accounting.

OBJECTIVES AND SCOPE

OBJECTIVES

- 1. Implementation of e-governance in the institution in order to provide simpler and efficient system of governance within the institution.
- 2. To ensure transparency and accountability in all the functions of the institute.
- 3. To provide easy and quick access to information.

SCOPE

The scope of this policy extends to the following areas:

- 1. General Administration
- 2. Student Admission and support
- 3. Examination
- 4. Accounts and Finance

Kalmeshwar Dist. Nagpur 441501

SwaminarayanSiddhanta Institute of Technology

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ABOUT E-GOVERNANCE POLICY

The institute implements e-governance in all aspects of functioning like accounts, admissions, administration, teaching, etc.

The policy is designed and framed to make each and every operation of the institution transparentand accountable.

The Institute decides to make the following policies and procedure to implement appropriate e-governance in the following:

- 1. Student admission and support
- 2. Finance and accounts
- 3. Administration
- 4. Examination

1. STUDENT ADMISSION AND SUPPORT:

- An open and transparent strategy for the admission process is followed which
 is further strengthened by the ethical practices and regulations of the Nagpur
 University.
- Students must be enabled to obtain maximum services even through online mode.

2. FINANCE AND ACCOUNTS:

- i. The office continues to maintain its accounts on Tally.
- Advanced features help the staff to maintain financial records effectively and efficiently.
- iii. Profit and loss Statement, Balance Sheet, etc., are generated through this software only. All the analysis reports are also generated through Tally.
- iv. Appropriate security measures should be taken for maintaining confidentiality of the transactions.
- v. Training to the existing staff and updating of the existing software must be done regularly.
- vi. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc.



3. ADMINISTRATION:

- SSIT Student –Software would be used to record Internal Assessment marks, post daily attendance, etc. Attendance management software to be used by administrative staff and teaching faculty to record and track Attendance and communicate their absence to their parents, to curtail absenteeism among students.
- ii. Monthly reports, semester end reports should be generated to automatically calculate the Internal Assessment marks for attendance.
- iii. The college would look into opportunities to automate some of its functions related to administration.
- iv. Administration Staff should be provided with adequate training and development to keep them abreast with the new technology.

4. EXAMINATION:

 The Examination process is regulated by the University and thus egovernance policy of the University to be adopted in this regard.

In view of the above, Swaminarayan Siddhanta Institute of Technology, Nagpur aims at:

- 1. Implementing e-governance in the institution in order to provide simpler and efficient systemof governance within the institution
- 2. Ensuring transparency and accountability in all the operations of the college
- 3. Providing easy and quick access to information, through e-infrastructural renovation and augmentation.

Kalmeshwar of Dist. Nagpur 441501

SwaminarayanSiddhanta Institute of Technology

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- **6.2.2:** Institution implements e-governance in its operation:
- 6. RESPONSE:-

Bills for the expenditure on implementation of e-governance in the areas of operation



INVOICE

Invoice# TMT2203091

Balance Due ₹13,241.96

561

Teachmint Technologies Private Limited

Enzyme - Parkview, #1604, 1st Floor 25th Main, 22nd Cross Rd. HSR Layout, Sector 2, Bangalore, Karnataka. 560102. India GSTIN: 29AAHCT9142J1ZS

Bill To

Nuva College of Engineering and Technology, katol kalmeshwar road, Nagpur(Swami narayana institute technology)

Nagpur Katol highway Road, kalmeshwar, Nagpur, Maharashtra. 441501.

PAN: AAHTS3840F

Ship To Nuva College of Engineering and Technology, katol kalmeshwar road, Nagpur(Swami narayana institute

technology)

Nagpur Katol highway Road,

kalmeshwar, Nagpur,, Maharashtra.

441501. India

Invoice Date: 15 Mar 2022

> Terms: Custom

Due Date:

01 Apr 2022 Payment Order No.: TMTP02203M033

Students:

Place Of Supply: Maharashtra (27)

Subject:

1st Installment partial payment (Period 01.April.2022 To 31.03.2023)

Item & Description		SAC	Amount
TFI Advanced	A	997331	11,222.00
		Sub Total	11,222.00
		IGST18 (18%)	2,019.96
		Total	₹13,241.96

Total In Words: Indian Rupee Thirteen

Thousand Two Hundred Forty-One and Ninety-Six

Paise Only

Payment Options

Account Holder's Name: Teachmint Technologies Private Limited

Bank Name Branch Name : HDFC Bank Limited

: HDFC Bank Limited, IRR, Koramangala, Bangalore

Account Number

:50200063100710

IFSC Code

: HDFC0001758





Aditya Agrawal, VP - Business For Teachmint Technologies Private Limited





INVOICE Invoice# TMT22030658

> **Balance Due** ₹0.00

Teachmint Technologies Private Limited 5th Floor, North Wing, SJR The Hub,, Survey Number 8, 2 & 9, Sarjapur Main Rd,, Bangalore, Karnataka. 560103. India GSTIN: 29AAHCT9142J1ZS

Ship To

Nagpur

Swaminarayana Siddhant Institute of Technology

Nagpur Katol highway Road, kalmeshwar, Nagpur, Maharashtra - 441501, India

PAN: AAHTS3840F

Invoice Date:

05 May 2022

Terms:

Custom

Due Date:

05 May 2022

Order Form No:

TMTP02203M033

Students:

561

Place Of Supply: Maharashtra (27)

Nuva College of Engineering and Technology, katol kalmeshwar road,

Nagpur Katol highway Road, kalmeshwar,

Nagpur, Maharashtra - 441501, India.

Subject:

1st Installment (Period 01.Apr.2022 To 31.mar.2023) Activity is happen in May

Item	& Description			SAC	Amount
TFI Advanced		997331	1,01,000.85		
		V	X	Sub Total	1,01,000.85
				Total Taxable Amount	1,01,000.85
	4		2-9	IGST18 (18%)	18,180.15
			•	Total	₹1,19,181.00

Total In Words: Indian Rupee One Lakh Nineteen Thousand One Hundred Eighty-

One Only

Account Holder's Name: Teachmint Technologies Private Limited

Bank Name **Branch Name** : HDFC Bank Limited

Account Number

: HDFC Bank Limited, IRR, Koramangala, Bangalore

IFSC Code

:50200063100710 : HDFC0001758

Sandeep Sodhani, AVP - Finance For Teachmint Technologies Private Limited

> Siddhanta Instinces Kalmeshwar Dist. Nagpur 441501